

Position title: Visual Arts Teacher
Reporting to: Head of Faculty
Prepared: September 2023

Overview

Mentone Grammar is a K-12 co-educational School. The School is an open-entry school, drawing students from local Bayside and surrounding suburbs. The School became co-educational in 2006 and adopted a unique Together-Apart-Together model of education, which has resulted in continual growth. The School has a strong philosophy of ensuring that students are happy, healthy, and high achieving.

Values

Respect We value other people and their thoughts and feelings. We listen to them, are truthful towards them and accept them as individuals.

Caring We look after ourselves, our friends and our families. We support and encourage each other. We can care for everyone in some way.

Resilience Whatever bad times we go through we can bounce back again. We can seek help to of

Service We work voluntarily to help others without expecting anything in return.

Discipline We form good habits to help us achieve high standards. We have high standards of social behaviour, dress, time management and work ethic.

Endeavour We strive to do well even if hard work. We have the courage to stand up for what we believe in.

Integrity We know what is right and wrong and act accordingly. People can rely on us to do what is right.

Primary Purpose of the Role

This position is a classroom-teaching role reporting to the Principal through the Head of Faculty or other associated Position of Responsibility.

It is expected that teachers at Mentone Grammar will be sympathetic to the ethos of the institution and work in the true spirit of the institution. The basic function of a teacher is one of the development and implementation of curriculum consistent with the philosophy, policy and practice prescribed by the School.

Main Responsibilities

The following responsibilities are not exhaustive, nor necessarily in order of priority, but are indicative of the range and nature of the role.

- ◁ Participating in the creation, development and evaluation of a rigorous curriculum and associated resources
- ◁ Delivering the Mentone Grammar curriculum to appropriate year levels, in line with the Learning and Teaching Framework
- ◁ Attending to the individual needs of each student, using the data platform and learner profiles to understand their background and learning needs
- ◁ Delivering a developmentally appropriate educational program which fosters the social, emotional, cognitive, physical and aesthetic growth of each student
- ◁ Creating engaging and flexible environments that support learning, enabling students to question, engage, reflect, experiment and discover
- ◁ Using the digital platforms to support learning
- ◁ Adopting practice that reflects innovation and creativity in design and implementation
- ◁ Having high expectations for all students
- ◁ Keeping up to date with curriculum and compliance requirements
- ◁ Participating in ongoing professional development and the process of goal setting and review
- ◁ Supporting school regulations / policy



- ◁ Engaging with families through formal and informal reporting mechanisms
- ◁ Maintaining the highest standards of professionalism

General, Administrative and Other Activities

- ◁ Attending Campus and School functions as required
- ◁ Facilitating Parent Student Teacher Interviews
- ◁ Attending Faculty, School and Campus meetings
- ◁ Undertaking the role of a Mentor
- ◁ Participating in



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Procedures.

Child Safe Standards

Mentone Grammar takes a zero-tolerance approach to any behaviours that jeopardise student safety and wellbeing as all students deserve to learn in a calm and focused environment where they feel safe.

The School has established strategies, practices, policies and procedures in order to comply with Ministerial Order 1359 and to embed a culture of child safety within the School.

Mentone Grammar appreciates that a student safe environment looks different for every student, and in delivering this, supports and respects the cultural safety of Aboriginal and Torres Strait Islander students, students from culturally and/or linguistically diverse backgrounds, as well as students with a disability, students who identify as LGBTQIA+, those with challenging home situations or who are otherwise vulnerable.

All Staff members, volunteers and contractors within Mentone Grammar share in responsibility for the prevention of child abuse and must:

- Have a understanding of Ministerial Order 1359
- Take all reasonable steps to protect children from abuse
- Adhere to all Mentone Grammar policies and procedures regarding child safety
- Adherence to the School Student Safety Code of Conduct
- Demonstrate behaviours in line with the Mentone Grammar values and Child Safe Standard requirements
- Report any instances of child abuse
- Promote a physical and online environment that is supportive of all children and their needs
- Empower students on their rights and decisions affecting them
- Promote an inclusive and safe child safe environment for all

The Principal reserves the right to modify the recruitment process based on the needs of Mentone Grammar.