





Use existing resources and, where possible, participate in the creation, development and evaluation of resources for the implementation of the curriculum
 Keep up-to-date with curriculum and resource development
 Participate in ongoing professional development and the process of professional review
 Support school regulations / policy

General, Administrative and Other Activities

Attending Campus and School functions as required
 Facilitating Parent Student Teacher Interviews
 Attending Faculty, School and Campus meetings
 Undertaking the role of a Mentor
 Participating in Campus activities and events
 Undertaking yard duty and other supervision as required
 Attending excursions, as required
 Performing additional duties, as requested by the Principal

Key Relationships

Faculty Coordinator and Head of Faculty	Principal
Deputy Principal	Head of Campus
House Coordinator	Year Coordinator

Knowledge, Skills, Personal Attributes and Qualifications

Individuals with a track record of teaching Maths at Year 7-10 levels (Senior VCE Level will be highly regarded)
 Tertiary qualification in Education
 Current Victorian Institute of Teachers (VIT) registration
 Demonstrated experience in teaching within a school
 Empathetic nature with an agile approach to engaging with students overall
 An innovative approach to teaching and experience with engaging students across many different learning capabilities and a keen interest in this aspect.
 You are knowledgeable in current pedagogical thinking and are committed to student wellbeing and safety
 Polished communication skills with a high attention to detail

Mentone Grammar Policies: Risk Management, Occupational Health and Safety and Child Safety

Staff are expected to:

Adhere to and implement all working practices and procedures in accordance with Mentone Grammar School's Risk Management and Occupational Health and Safety Policies
 Monitor and take full care of health and safety of self and others within area of responsibility
 Participate, where required, in the resolution of safety issues
 Ensure familiarity and compliance with the School's Child Safe Policy, Code of Conduct and Procedures.

